



## Confidentiality Agreement Form for IHEC members

Chennai Fertility Centre and Research Institute

IHEC Ref. No. (For office use): \_\_\_\_\_

In recognition of the fact, that I, Dr. / Mr. / Ms .....herein referred to as the "Undersigned", has been appointed as a Member of the Institutional Human Ethics Committee (IHEC), would be asked to assess research studies involving Human Study Participants in order to ensure that they are conducted in a human and ethical manner, with the highest standards of care according to the applied national, local regulations, institutional policies and guidelines;

Whereas, the appointment of the undersigned as a Member of the IHEC is based on individual merits and not as an advocate or representative of a home province / territory / community nor as the delegate of any organization or private interest;

Whereas, the fundamental duty of an IHEC Member is to independently review research protocols involving human participants and make a determination and the best possible objective recommendations, based on the merits of the submissions under review;

Whereas, the IHEC must meet the highest ethical standards in order to merit the trust and confidence of the communities in the protection of the rights and well-being of Human Study Participants;

The undersigned, as a Member of the IHEC is expected to meet the same high standards of ethical behavior to carry out its mandate.

This Agreement thus encompasses any information deemed Confidential or Proprietary provided to the Undersigned in conjunction with the duties as a Member of the IHEC. Any written information provided to the Undersigned that is of a Confidential, Proprietary, or Privileged nature shall be identified accordingly.

As such, the Undersigned agrees to hold all Confidential or Proprietary trade secrets ("information") in trust or confidence and agrees that it shall be used only for contemplated purposes, shall not be used for any other purpose or disclosed to any third party. Written Confidential information provided for review shall not be copied or retained. All Confidential information (and any copies and notes thereof) shall remain the sole property of the IHEC.

The Undersigned agrees not to disclose or utilize, directly or indirectly, any Confidential or Proprietary information belonging to a third party in fulfilling this agreement. Furthermore, the Undersigned confirms that my performance of this agreement is consistent with the Institute's policies and any contractual obligations they may have to third parties.

## Agreement on Confidentiality / Non-Disclosure Agreement

In the course of my activities as a Member of the IHEC, I may be provided with confidential information and documentation (which we will refer to as the "Confidential Information"). I agree to take reasonable measures to protect the Confidential Information; subject to applicable legislation, including the access to it, as per the Right to Information Act, not to disclose the Confidential Information to any person; not to use the Confidential Information for any purpose outside the Committee's mandate, and in particular, in a manner which would result in a benefit to myself or any third party; and to return all Confidential Information (including any minutes or notes I have made as part of my Committee duties) to the Chairperson upon termination of my functions as a Committee Member.

Whenever I have a conflict of interest, I shall immediately inform the committee not to count me toward a quorum for consensus or voting.

I, Dr. / Mr. / Ms. / Master ..... have read and I accept the terms and mentioned terms and conditions as explained in this agreement.

Yours sincerely,  
Signature  
Date



Chairperson, IHEC, CFC & RI.

Date